

SA&I 1-4040 (2000)

Canadian _____ County, Oklahoma
COUNTY PURCHASING OFFICE
Canadian _____ County Court House
El Reno _____, Oklahoma
Phone: (405) 295-6125

INVITATION TO BID

DATE ISSUED
April 18, 2016
Page 1 of 2

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
SIDE RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

BID NUMBER HVAC System /
#2016-#21 County Commissioners
BID CLOSING DATE AND HOUR
May 16, 2016 at 9:30am
REQUIRED DELIVERY DATE
SEE SPECIFICATIONS
____ Days after award of Purchase Order

TERMS
Net, FOB Bids will be received beg. 9:30am Tuesday May 10, until May 16, 2016 @ 9:30am
DATE OF DELIVERY:
SEE SPECIFICATIONS

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
			<p>Canadian County Commissioners are seeking bids for a HVAC System for the Canadian County Administrative Office Building.</p> <p>Specifications attached.</p> <p>The Board of Canadian County Commissioners reserves the right to reject any and all bids or to award all or any portion of the items bid. All data will be considered in the awarding of the bid including the delivery time.</p> <p><u>The reverse of this sheet must be completed and returned or the bid will be rejected.</u></p> <p>Contact person: Tom Ratanasin, AIA Boynton Williams & Associates 900 36th Avenue NW, Suite 100 Norman, OK 73072 (405) 329-0423 email: tomr@bwaarchitects.com</p> <p style="text-align: center;">APPROVED</p> <p>Date <u>4-12-16</u></p> <p style="text-align: center;"><u>David Anderson</u> Officer or Department Head</p>		<p>\$ _____</p> <p>Base Bid</p>

STATE OF OKLAHOMA
CANADIAN COUNTY
FILED OR RECORDED

APR 18 2016

SHELLEY DICKERSON
COUNTY CLERK
160198

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian
County Courthouse, 201 N. Choctaw Avenue, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 06/16/2016
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day

of _____, 20 _____

(SEAL)

Firm: _____

My commission expires _____

Signed by: _____ Title: _____
(Manual Signature of Undersigned)

NOTARY PUBLIC (CLERK OR JUDGE)

Address: _____ Phone: _____

City: _____ State: _____

Zip: _____

Please mail sealed bids to:
Canadian County Clerk's Office
Attn: Purchasing
PO Box 458
El Reno, OK 73036

Street Address:
201 N Choctaw Avenue
El Reno, OK 73036



Date Issued: April 18, 2016
Bid Number: **2016-#21**
Closing Date: May 16, 2016 at 9:30am
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: May 16, 2016 at 9:30am
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ SPECIFICATIONS ~

HVAC System / County Commissioners

Canadian County Commissioners are seeking bids for a HVAC System for the Canadian County Administrative Building located at 201 N. Choctaw, El Reno, Oklahoma.

The Project Manual and Blue Prints can be obtained from the Canadian County Clerk's Office. (Located at 201 North Choctaw, El Reno, OK) There will be a \$50.00 per set, refundable deposit for the Project Manual and Blue Prints that will need to be paid in advance to the Canadian County Treasurer's Office. The deposit may be refunded upon return of the Project Manual and Blue Prints to the Canadian County Clerk's Office.

Mandatory Pre-bid Conference is set for Thursday, April 28, 2016 @ 2:00pm at the Canadian County Administrative Building located at 201 North Choctaw, El Reno, OK 73036.

Bids will be received beginning at 9:30am on Tuesday, May 10 until 9:30am on Monday, May 16, 2016.

Bids shall include:

- All signatures shall be in Blue ink to clearly identify Bid Form as an original signed document.
- Bid Security Form (Required for bids exceeding \$50,000.)
- Non Collusion Affidavit
- Business Relationships Affidavit

Awarded vendor shall provide:

- Contract
- Payment/Performance Bond
- Insurance – Contractor must provide evidence of public liability and workers' compensation insurance during construction in reasonable amounts.

(Please review Title 61 O.S. § 101-138 for full disclosure)

Specifications:

- Replace existing fan coil units.
- Existing 2 pipe system will be modified to a 4 pipe system.
- New outside air units will be provided to condition outside air.
- Provide structural support for new make-up air units.
- Pumps and piping will be modified to convert system to 4 pipe.
- Some piping will need to be replaced.
- Existing chiller and boilers will remain.
- A new building automation system will be added.

Base Bid Package

To furnish all labor and materials for following:

1. Renovation and Upgrading of existing mechanical system.
2. Modification of the existing steel structure and prepare opening to receive new makeup air unit.
3. Remove and replace existing ceiling grids and tiles as required.
4. Prepare opening of existing concrete roof deck to receive new makeup air unit.
5. Construct dry wall furring, complete with textured and paint.
6. Provide and install roof drain and drain pipes. Coordinated with roofing contractor.

In accordance with the Bidding Documents for the construction of the above described Project, complete for the sum of:

_____ Dollars.

(Written)

(\$ _____)

(Figures)

Base Bid Package

Substantial Completion on or before _____

Final Completion on or before _____

PRE-BID SITE INVESTIGATION CERTIFICATION

The bidder certifies that they have visited the project site, met with the Owner's Representatives to discuss Project Scope and has observed and investigated all conditions affecting the Work. Visit made on _____, 2016.

Special Notation:

Brand names, specific detailed items or specific manufactures are for informational purposes only and you may offer any brand or use any manufacturer that meets or exceeds the specifications.

For Information Contact:

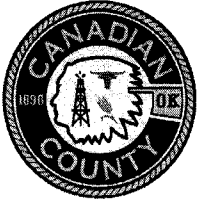
Tom Ratanasin, AIA
Boynton Williams & Associates

Phone: (405) 329-0423

Hours: Monday – Friday 8:00am to 4:00pm

Address: 900 36th Avenue NW, Suite 100, Norman, OK 73072

Email: tomr@bwaarchitects.com



Canadian County
Purchasing

Affidavit / Proof of Mailing

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~ AFFIDAVIT ~

HVAC System / County Commissioners

State of Oklahoma)
County of Canadian) §

I, Sherry Murray, Purchasing Agent, in and for said County and State, do hereby certify that "Invitations to Bid" was sent to the following:

Adams Heat and Air
1101 NW 99th
Oklahoma City, OK 73114

Air Flow Technologies
PO Box 851844
Yukon, OK 73085

All Hours Plumbing Services
PO Box 12726
Oklahoma City, OK 73157

Bailey Brothers PMG, HTG & A/C Inc
800 Industrial Drive
Yukon, OK 73099-2833

Barry Sell Mechanical Tech.
3221 SW 18th Street
Oklahoma City, OK 73108

Bid Clerk
govbids@bidclerk.com

Bid News
project@bidnews.com

Brewers Heat and Air
5956 NW 34th
Oklahoma City, OK 73122

Capital Service
12900 Tracy Drive
Oklahoma City, OK 73165

Cheka Group LLC
1042 SE 25th Street
Oklahoma City, OK 73129

Central Mechanical Services Inc
1887 State Highway 92
Chickasha, OK 73018-7001

Central Mechanical Services Inc
2605 S Purdue
Oklahoma City, OK 73128

Central Oklahoma Winnelson
PO Box 2052
Oklahoma City, OK 73101

Central State Thermo King Inc
1401 Enterprise Avenue
PO Box 270543
Oklahoma City, OK 73127

Comfort Air
4917 SW 7th
Oklahoma City, OK 73128

Crick Air & Heat
PO Box 107
Hinton, OK 73047

Diversified Labor & Construction
3523 N Star Road
Stillwater, OK 74075

EDP Contract Services
Attn: Mike Modarelli
12128 Briarlake Ct
Oklahoma City, OK 73170

ePlan
4115 South Providence, Suite 105
Columbia, MO 65203

Ezell's Refrigeration
418 W Wade Street
El Reno, OK 73036

Francis Tuttle Vo-Tech Center
Attn: Bid Assistant – Judy Robbins
12777 N Rockwell
Oklahoma City, OK 73142

Gatz Mechanical Inc
PO Box 936
El Reno, OK 73036

Gentry Service & Repair Inc
12004 Southfork Road
Mustang, OK 73064

Gibbens Heating & Air
1107 Sunset Drive
El Reno, OK 73036

Harrison-Orr Air Conditioning Inc
4100 North Walnut
Oklahoma City, OK 73105-3798

Higgins Plumbing
404 Cherryvale Road
Edmond, OK 73103

Innovative Mechanical LLC
PO Box 721178
Oklahoma City, OK 73172

Integrity Restoration Specialists LLC
11532 NW 5th Street
Yukon, OK 73099

Johnson Controls Inc
4730 SW 20th Street
Oklahoma City, OK 73128

Lieber Mechanical LLC
1105 First Place Blvd
Yukon, OK 73099

Natkin
4730 SW 20th Street
Oklahoma City, OK 73128

Online Data Services
3295 River Exchange Drive, Suite 213
Norcross, GA 30092

Patrick's George Plumbing
401 SE 59th
Oklahoma City, OK 73129

Precision Plumbing Service
PO Box 734
Piedmont, OK 73078

Rainbow Heat & Air Inc
501 Cedar
Yukon, OK 73099

Reed Construction Data
30 Technology Pkwy South, Suite 100
Norcross, GA 30092

Ross Services LLC
11609 Footman's Court
Yukon, OK 73099

Smith Plumbing
12333 SW 6th Street
Yukon, OK 73099

Streets Inc
100 E Commerce
Oklahoma City, OK 73129

TA Miller Plumbing
2111 North Linn
Oklahoma City, OK 73107

Team Air
4001 North Walnut
Oklahoma City, OK 73105

Tipton's Plumbing & Sewer
708 NW 5th
Moore, OK 73160

Trane
PO Box 845053
Dallas, TX 75284-5053

Trane
305 Hudiburg Circle
Oklahoma City, OK 73108

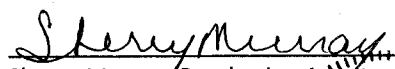
Tuffcoat Inc
2896 Broce Drive
Norman, OK 73072

Waggoners Mechanical Services LLC
1351 E Indian Hills
Norman, OK 73071

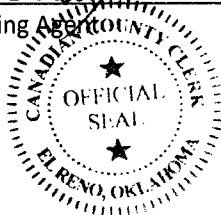
West Central Heat & Air LLC
2616 Fields Road
El Reno, OK 73036

Dodge Data & Analytics
support@construction.com

Witness my hand and seal this 18th day of April, 2016.


Sherry Murray, Purchasing Agent

(SEAL)





Canadian County
Purchasing

BID CHECKLIST

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**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION
PLEASE CHECK FOR THE FOLLOWING:**

Is the Invitation to Bid Signed and Notarized? _____

Are all applicable spaces filled in? _____

Are all necessary papers enclosed? _____

Is the Bid # and Opening Date on outside of return envelope? _____

Bids will be received beginning 9:30am Tuesday May 10 until 9:30am Monday May 16, 2016? _____
(Do not turn bid in before Tuesday May 10 @ 9:30am – bid will not be opened or considered)

Thank You,

Sherry Murray, Purchasing Agent